

Attachment 1

Action Items and Meeting Minutes of the
Aquatic Science Center and the San Francisco Estuary
Institute Board of Directors

September 11, 2015

Action Items

#	Action Item	Who?	When?	Status
1	Determine Board Retreat date	Warner Chabot	Before next meeting	In Progress
2	Add overhead multiplier to ASC Project Description table	Lawrence Leung	Before next meeting	In Progress

**Meeting Minutes of the
Aquatic Science Center and the San Francisco Estuary Institute
Board of Directors
September 11, 2015**

Directors Present:

Director Name	Board Position	Representation	Affiliation	ASC	SFEI
Pamela Creedon (called in)	SFEI Secretary	Regulatory- RB5	Central Valley Regional Water Quality Control Board	X	X
Jim Fiedler	Chair	Management	Santa Clara Valley Water District	X	X
Ann Hayden	Member		Environmental Defense Fund	X	X
Jim Kelly	Member	Management	GM Contra Costa County Sanitary District - retired	X	X
Skyli McAfee	Member		The Nature Conservancy	X	X
Adam Olivieri	Member	RMP, Science	EOA, Inc.		X
Laura Pagano	Member	RMP, BACWA	San Francisco Public Utilities Commission, Wastewater Enterprise	X	X
Darrin Polhemus	Alt for Vicky Whitney	Regulatory - SWRCB	State Water Resources Control Board	X	
Alan Ramo	Member	Environmental	Golden Gate University - Retired		X
Barbara Salzman	Member	Environmental	Marin Audubon Society	X	X
Prabhakar Somavarapu	Member	Management	Sacramento Regional County Sanitation District, Sac Area Sewer District	X	X
Kirsten Struve	Alt for Dave Williams	RMP - BACWA	City of Palo Alto	X	
Dave Tucker	Member	Management	City of San Jose - Retired	X	X
Tim Vendlinski	Member (non-voting)	Regulatory - EPA	EPA Pacific Southwest Region	X	X
Bruce Wolfe	Member	Regulatory - RB2	San Francisco Bay Regional Water Quality Control Board	X	X

Others Present:

Warner Chabot, Executive Director, SFEI
 Jay Davis, Program Director, Bay Regional Monitoring Program, SFEI
 Phil Trowbridge, RMP Program Manager, SFEI
 Chuck Striplen, Associate Environmental Scientist, SFEI
 Lawrence Leung, Associate Finance Director, SFEI
 Joanne Cabling, Admin Assistant, SFEI

Joint Business Meeting

- 1. Call to order, determination of quorum, review and approval of agenda for Joint Board and individual ASC and SFEI business.** - The Meeting was called to order at 10:10 AM. The agenda was approved.
- 2. Introduction to New Board Members**
Each present board member gave an introduction about themselves to the new board members. The new board members, Skyli, Ann and Jim also introduced themselves.
- 3. Public Comment** - None
- 4. Action: Consent Items** - June 26, 2015. Meeting Minutes and Action Items were presented to the Board. Motion to approve was moved by Dave Tucker, seconded by Laura Pagano. Board approved. Jim Kelly, Ann Hayden and Skyli McAfee abstained from voting.
- 5. Executive Director's Report** - Warner Chabot gave a brief overview on SFEI-ASC's external accomplishments and internal programs including Russian River RMP, North Coast Watershed Monitoring, Bay and Delta Reports and collaboration with BCDC.
- 6. Program Updates** - Phil Trowbridge presented an overview of the Regional Monitoring Program. Warner Chabot and Chuck Striplen presented RB1's request for advice for the North Coast Water Monitoring and small agricultural operations. Board members discussed the pros and cons of the the proposed project.
- 7. Discuss SFEI-ASC Contracting with State Agencies** - Warner Chabot gave a brief overview of how Prop 1 would impact funding from State Agencies and the overall financial health of SFEI-ASC. This includes looks for other sources of funding.
- 8. Executive Session - Discussion of Executive Director Performance Evaluation**
- 9. Adjourn Joint Business Meeting**
- 10. ASC 1 - Operations and Program Plan Update** - Lawrence Leung gave an update on new ASC projects. Motion to approve was moved by Dave Tucker, seconded by Jim Kelly. Board approved.
- 11. ASC 2 - Adjourn ASC meeting. Call SFEI meeting to Order.**
- 12. SFEI 1 - Operations and Program Plan Update.** - Lawrence Leung presented the FY14/15 Financial Summary to the Board. Motion to approve was moved by Barbara Salzman seconded by Prabhakar Somvarapu. Board approved.
- 13. SFEI 2 - ADJOURN SFEI MEETING at 1:20 PM**