

**Joint Meeting of the Boards
Aquatic Science Center and San Francisco Estuary Institute**

**To Be Held
September 13, 2013
Time: 9:30 am – 3:00 pm**

**San Francisco Estuary Institute
4911 Central Avenue Richmond, CA 94804
Large Conference Room**

**DRAFT AGENDA
*Joint Business***

1.	Call to Order SFEI Roll Call and Determination of Quorum ASC Roll Call and Determination of Quorum Review and Approval of Agenda – ASC Board Review and Approval of Agenda – SFEI Board Adjourn to Closed Session	9:30 am Dave Williams Jim Fiedler
2.	Closed Session – Executive Director Search Update This agenda item shall be considered notice of closed session IAW Brown Act 54957.7 – all non-directors of the Boards shall be excused and depart the meeting room until notice is provided to reconvene the open session <i>Information and any supporting documents will be provided under separate cover</i>	9:45 am Jim Fiedler Dave Williams
3.	Reconvene for Open Session - Public Comments	10:45 am
4.	Welcome to Prabhakar Somavarapu Sac Regional replacement for Stan Dean	10:55 am Dave Williams
5.	Action: Consent Items <i>Attachment 1 – June 7, 2013 Meeting Minutes and Action Items – page 3</i> <i>Attachment 2 - Quarterly Newsletter – page 8</i> <i>Attachment 3 – SFEI Resolution 06-13 Opening of Chase Bank Accounts – page 22</i> Desired Outcome: Approval of Meeting Minutes and Follow-up Action Items; Acceptance of Quarterly Newsletter. - Vote by ASC Board - Vote by SFEI Board	11:00 am Dave Williams Jim Fiedler
6.	Action: Joint Governance Committee Report and Recommendations <i>Attachment 4 – Governance Committee Report – page 23</i> <i>Attachment 5 – Summary of Proposed Amendment to ASC Bylaws – page 24</i> <i>Attachment 6 – Draft ASC Bylaws Redline – page 27</i> <i>Attachment 7 – Clean Version of ASC Bylaws – page 54</i> <i>Attachment 8 – Conflict of Interest policy – page 79</i> Desired Outcome: Vote on ASC Bylaws Amendments	11:15 am Dave Williams Michael Futterman

Aquatic Science Center Business Meeting

ASC 1.	Action: Vote to Welcome SFEI Directors on to the ASC Board <i>Attachment 9 – Directorship Agreement Form – page 81</i> Vote by ASC Board	11:45 am Dave Williams
ASC 2.	Action: Approve Program Plan Update <i>Attachment 10 - Program Plan Update – page 82</i> Vote by ASC Board	11:55 am Dave Williams
ASC 3.	Adjourn ASC Meeting and Reconvene Joint Business Meeting	12:05 pm Dave Williams

7.	Nomination of Board Officers Desired Outcome: Nomination of Board Officers presiding over the joint Boards.	12:05 pm Dave Williams Jim Fiedler
8.	Information: Operations Report <i>Attachment 11 - Operations Report – page 88</i>	12:35 pm Jim Fiedler
	LUNCH	12:50 pm
9.	Proposed Program Briefing: Delta Regional Monitoring Program Follow-up (15 mins) Wetlands Data and Technology Tools: EcoAtlas, eCRAM, Online 401 (45 mins) Desired Outcome: Board feedback on opportunities and risks; recommendations for next steps	1:20 pm Meredith Williams Tony Hale
10.	Proposed Agenda Items for Q4 2013 Meeting on December 13, 2013	2:20 pm Jim Fiedler
11.	Adjourn Joint Business Meeting and Call ASC Meeting to Order	2:35 pm Dave Williams

San Francisco Estuary Institute Business Meeting

SFEI 1.	Action: Approve Program Plan Update <i>Attachment 12 – Program Plan Update – page 98</i> Vote by SFEI Board	2:35 pm Jim Fiedler
SFEI 2.	Action: SFEI Resolution for the Clean Water Act <i>Attachment 13 – SFEI Resolution 07-13 Laguna de Santa Rosa Watershed Project Contract Authorization - page 103</i>	3:50
SFEI 3.	Adjourn SFEI Business Meeting	3:00 pm Jim Fiedler

Dial-in Information – Fraser is Host

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